



**Service Director – Legal, Governance and
Commissioning**

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Tuesday 12 January 2021

Notice of Meeting

Dear Member

Corporate Governance and Audit Committee

A Meeting of **Corporate Governance and Audit Committee** will take place remotely at **11.00 am** on **Wednesday 20 January 2021**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Governance and Audit Committee Members are:-

Councillor Will Simpson (Chair)
Councillor Kath Pinnock
Councillor Steve Hall
Councillor John Taylor
Councillor Paola Antonia Davies
Councillor Susan Lee-Richards
Councillor Donald Firth

When a Corporate Governance and Audit Committee member cannot be at the meeting another member can attend in their place from the list below:-

Substitutes Panel

Conservative

B Armer
V Lees-
Hamilton
N Patrick
M Thompson
R Smith

Green

K Allison

Independent

C Greaves
T Lyons

Labour

M Akhtar
M Sokhal
M Kaushik
H Uppal

Liberal

Democrat

A Munro
A Pinnock
J Lawson
A Marchington

Ex Officio Members

Councillor Elizabeth Smaje – Overview and Scrutiny Management Committee (Chair)
Councillor Graham Turner – Cabinet Member (Resources)

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive any apologies for absence, or details of substitutions to the Committee membership.

2: Minutes of Previous Meeting

1 - 6

To approve the Minutes of the meeting of the Committee held on 24 November 2020.

3: Declarations of Interest

7 - 8

Committee Members will be asked to advise if there are any items on the Agenda in which they have a Disclosable Pecuniary Interest, which would prevent them from participating in any discussion or vote on an item, or any other interests.

4: Admission of the Public

Most agenda items will be considered in public session, however, it shall be advised whether Cabinet will consider any matters in private, by virtue of the reports containing information which falls within a category of exempt information as contained at Schedule 12A of the Local Government Act 1972.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

6: Questions by Members of the Public

Due to current Covid-19 restrictions, Members of the Public may submit written questions to the Leader and/or Cabinet Members. Any questions should be emailed to executive.governance@kirklees.gov.uk no later than 10am on Tuesday 19 January 2021.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions shall not exceed 15 minutes. A maximum of 4 questions per person may be submitted.

7: Business Continuity Assurance

9 - 18

To receive (i) the Business Continuity Assurance Report and (ii) the Council's Business Continuity Response to and recovery from the Covid-19 Pandemic.

Contact: Sean Westerby / Martin Jordan, Emergency Planning

8: Treasury Management Strategy 2021/2022

19 - 44

To receive the Treasury Management Strategy 2021/2022.

Contact: James Anderson / Rachel Firth, Accountancy & Finance

9: External Audit Update

45 - 86

To receive the External Audit Update report.

Contact: Grant Thornton External Audit

- 10: Risk Management Update** 87 - 100
- To receive the Council's Risk Management Statement and information regarding arrangements for Corporate Risk Management.
- Contact: Martin Dearnley, Head of Risk
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- 11: Quarterly Report of Internal Audit Q3 2020/2021** 101 - 104
- To receive the quarterly report of Internal Audit.
- Contact: Martin Dearnley, Head of Risk
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- 12: Exclusion of the Public**
- To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.
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- 13: Risk Management Update** 105 - 120
- (Exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.)
- Exempt information in relation to Agenda Item 10.
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- 14: Quarterly Report of Internal Audit Q3 2020/2021** 121 - 136
- (Exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.)

Exempt information in relation to Agenda Item 11.
